

**RUMSON-FAIR HAVEN REGIONAL HIGH SCHOOL  
BOARD OF EDUCATION  
RUMSON, NEW JERSEY 07760**

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**Regular Meeting  
April 4, 2023  
Rumson-Fair Haven Regional High School Cafeteria  
6:30 p.m.  
AGENDA**

*"Our mission is to empower all of our students with the tools to find their passions and thrive as knowledgeable, confident, resilient, creative, and compassionate citizens of a global community."*

**1. Call to Order**

**2. Salute the Flag**

**3. Statement of Compliance**

Adequate notice of this meeting has been disseminated in accordance with NJSA 10:4-8 of the Open Public Meetings Act, specifying the date, time and place and filed with the Asbury Park Press, the Two River Times, the Borough Clerks, posted on the District website and in the Main Office.

**4. Roll Call**

Mrs. Halcrow		Mrs. Kiley		Mr. Page	
Mrs. Hickey		Mrs. McCabe		Mrs. Thompson	
Mr. Kenney		Mrs. McGinty		Mrs. Whitehouse	

**5. Welcome of Visitors**

**6. Communications**

**7. Board Reports**

- ❖ Negotiations - Mrs. McGinty
- ❖ Education - Mrs. Thompson - April 4, 2023
- ❖ Personnel - Mr. Page - March 27, 2023
- ❖ Superintendent's Report

**8. Special Recognition**

**9. Public Comment on Agenda Items**

**10. ACTION ITEMS**

**Approve Board Meeting Minutes**

Recommend Board approval of the following meeting minutes:

- March 20, 2023 Regular Meeting Minutes

**PERSONNEL**

**Additional Assignments**

**1. Approval of Summer Hours**

Recommend Board approval for Robert Miller, College & Career / School Counseling Coordinator to work twenty days between July 1 and August 29, 2023 and to be paid a stipend of \$10,235.00 as per job description.

**Leaves of Absence**

**2. Approval of Leave of Absence for the 2022 - 2023 school year**

Recommend Board approval of the following leave of absence dates

NO.	EMPLOYEE	LEAVE OF ABSENCE DATES
1.	5410	<u>Child Care Leave (Unpaid/No Benefits)</u> 5/26/2023 - 6/30/2023 <u>Return Date</u> 8/30/2023

**Resignations**

**3. Approval of Resignations**

Recommend Board approval of the following resignations:

NO.	EMPLOYEE	POSITION	EFFECTIVE DATE
1.	Brian Marricco	English Teacher	May 22, 2023
2.	Susan Schuld	English Teacher	July 1, 2023

**Change in Effective Date**

**4. Approval to Change Employment Start Date**

NO.	EMPLOYEE	POSITION	EFFECTIVE DATE
1.	Vicente Cruz Hernandez	Maintenance	03-28-2023
2.	Travis Reed	Maintenance	03-27-2023

**FINANCE**

**5. Approval of Bill List**

Recommend Board approval of the following bill lists dated **March 29, 2023**:

General Fund	\$ 289,789.48
Special Revenue Fund	\$ 10,787.96
Capital Projects Fund	\$ 64,817.04
Enterprise Fund	\$ 30,000.00
<b>Total</b>	<b>\$ 395,394.48</b>
Payroll (03/31/23)	\$ 585,204.42
<b>Total Expenditures</b>	<b>\$ 980,598.90</b>

**6. Approve Board Secretary’s Report – February 2023**

Recommend Board approval of the Board Secretary’s report for **February 28, 2023**.

**7. Approve Panda LLC, Cash Reconciliation Report– February 2023**

Recommend Board approval of the **Panda LLC Cash Reconciliation** report for **February 28, 2023**.

**8. Budget Transfers - February 2023**

Recommend Board approval of the budget transfer report for **February 2023**.

**9. Board Secretary’s Certification of Budgetary Major Account Fund Status**

To approve that pursuant to 6A:23A-16.10(c)3, the School Business Administrator/Board Secretary certifies to the Board of Education that the total encumbrances and expenditures for each line item does not exceed the line item appropriation in accordance with 6A:23A-16.10(a) as of **February 28, 2023**

**10. Board of Education’s Certification of Budgetary Major Account Fund Status**

To approve that pursuant to 6A:23A-16.10(c)4, the Board of Education after review of the School Business Administrator/Board Secretary’s monthly financial reports as of **February 28, 2023**, and upon consultation with the appropriate district officials, certifies to the best of their knowledge no major account or fund has been over-expended in violation of 6A:23A-16.10(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

**11. Approve of Use of Facilities - Non Chargeable**

Recommend Board approval of the following applications For Use of School Facilities:

<b>Date(s)</b>	<b>Organization</b>	<b>Event</b>	<b>Facility</b>
6/26/23 to 8/18/23	Rolling Hills Day Camp	Central Bus Stop for Campers	Back Parking Lot

**12. Approve of Use of Facilities - Chargeable**

Recommend Board approval of the following applications For Use of School Facilities:

<b>Date(s)</b>	<b>Organization</b>	<b>Event</b>	<b>Facility</b>
4-2-23 *	RFH Tribe Baseball	Baseball Games	Baseball Field

\*Retroactive Approval

**13. Approval of Attendance at Professional Conferences and or Workshops:**

Recommend Board approval of the following staff to attend professional conferences and or workshops as recommended by the Superintendent of Schools:

<b>Date</b>	<b>Name</b>	<b>Conference/Workshop (Budget Account #)</b>	<b>Registration</b>	<b>Estimated Travel</b>	<b>Location</b>
4-27-23	Christina Gauss	Climate Change Summit	\$150 *	\$38	New Brunswick, NJ
4-27-23	Jessica Olszewski	Climate Change Summit	\$150 *	\$32	New Brunswick, NJ
4-27-23	Jessica Mentzel	Climate Change Summit	\$150 *	\$0	New Brunswick, NJ
4-27-23	Kate Okeson	Climate Change Summit	\$150 *	\$28	New Brunswick, NJ
4-27-23	Jon Pennetti	Climate Change Summit	\$150 *	\$23	New Brunswick, NJ
4-27-23	Michael Haughwout	Climate Change Summit	\$150 *	\$38	New Brunswick, NJ
5-24-23	Sean Cranston	2023 ESCNJ Vendor Expo	\$0	\$	Edison, NJ
5-24-23	Darren Groh	2023 ESCNJ Vendor Expo	\$0	\$0	Edison, NJ

5-1-23	Anna Higgins	Powerful Strategies for Maximizing Comprehensible Input in the Target Language	\$279	\$0	Online
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**\* Paid through Climate Change Grant**

**14. Approve Correction Action Plan**

Recommend Board approval of Correction Action Plan for the 22-23 SY based on the FY 2022 ACFR.

**15. Approval of Food Services Management Contract**

Recommend Board approval of a Food Services Management Contract with Simplified Culinary Services for the 2023-2024 School Year, in the amount of \$19,000.

**16. Senior Prom Contract**

To approve a contract with Battleground Country Club for the RFH Senior Prom to be held on May 25, 2023.

**17. Junior Prom Contract**

To approve a contract with The Gramercy for the RFH Junior Prom to be held on April 21, 2023.

**EDUCATION**

**18. Approval of Field Trip Request(s) for the 2022-2023 School Year as listed**

Recommend Board approval of the following field trip request(s) for the 2022-2023 school year:

DATE	DESTINATION	LEAVE	RETURN	CLUB/CLASS	ADVISOR/ CHAPERONES
April 20 <i>Previously approved to attend April 19</i>	Metropolitan Museum of Art, New York City	7:45 a.m.	3:45 p.m.	National French Honor Society	Martin Januario

**19. Approval of Fundraising Request(s) for the 2022-2023 School Year as listed**

Recommend board approve the following fundraising request(s) for the 2022-2023 school year:

DATE	CLUB	ADVISOR(S)	ACTIVITY
April 19	Habitat for Humanity	Kristen DeMeter	Lupo Fundraiser

**20. Approval of Home Instruction**

Recommend Board approval of home instruction for the 2022 - 2023 school year as listed:

STUDENT NO.	TIME FRAME	REASON	PROVIDER/COST
240000221	3/17 - 4/6 10 hours per week	Medical	RFH Faculty \$55/hour
230180	3/15 - 6/14 10 hours per week	Medical	RFH Faculty \$55/hour

- 11. Motion to Approve Recommendations
- 12. Approval Vote
- 13. Discussion Items
- 14. Public Comment - Any School Related Topic
- 15. Executive Session
  - ❖ Student Matters
  - ❖ Personnel
  - ❖ Attorney/Client Privilege

**WHEREAS**, the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., (the “Act”) provides that the Rumson-Fair Haven Board of Education may hold an “Executive Session” from which the public is excluded to discuss matters that are one of the nine (9) subject matters listed Section 12(b) of the Act; and

**WHEREAS**, it is recommended by the Business Administrator that the Rumson-Fair Haven Board of Education go into Executive Session on April 4, 2023 to discuss matters that are permissible for discussion in Executive Session; and

**WHEREAS**, the length of the Executive Session is estimated to be 45 minutes after which the public meeting of the Board may reconvene and proceed with business; and

**WHEREAS**, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

**NOW, THEREFORE, BE IT RESOLVED** by the Rumson-Fair Haven Board of Education that the Board shall go into Executive Session to discuss the following items:

ITEMS DISCUSSED IN EXECUTIVE SESSION MAY RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.

16. Reconvene Public Session
17. Superintendent's Additional Action Items
18. Motion to Approve Recommendations
19. Other Business
20. Unfinished Business
21. Adjournment

### **Communicating With the Board of Education**

The Rumson-Fair Haven Board of Education meets in public session twice each month, usually on the second and third Tuesdays, beginning at 6:30 p.m. in the Auditorium of the High School. The Board of Education welcomes comments and suggestions from the residents of Fair Haven and Rumson. To that end, provision is made for public discussion at each meeting.

There are two ways in which an individual or group may address the Board directly in person. The request should be made in advance to be recognized during the first Public Discussion session of the meeting. The request should be made to the office of the Superintendent of Schools by Noon on Friday preceding the meeting. The request should identify the name of the individual or group and the topic of the comments. The phone number of the Superintendent is 732-842-1597, extension 550.

The second way is to be recognized during one of the two Public Discussion sessions included on the agenda for the meeting. The first session occurs prior to Board votes on action items. Remarks during that session are restricted to topics included on the printed agenda, unless a request to be recognized was made as described above. The second session occurs near the end of the meeting, and any topic may be addressed.

Each session is limited to 30 minutes. Any one person may address the Board for a maximum of 5 minutes. Once a particular topic has been addressed by a member of the public, subsequent comments on that same topic by other people is limited to a maximum of 2 minutes. Citizens who have spoken once during the session will be recognized a second time only after all others have been heard a first time. Speakers are required to state their names and addresses.

These guidelines have been established in order to permit public input, while permitting the Board of Education to conduct its business in a reasonable amount of time. As always the Board welcomes public input in the form of letters addressed to the Superintendent of Schools, 74 Ridge Road, Rumson, NJ 07760.