

**RUMSON-FAIR HAVEN REGIONAL HIGH SCHOOL
BOARD OF EDUCATION
RUMSON, NEW JERSEY 07760**

**Regular Meeting
October 12, 2021**

**Rumson-Fair Haven Regional High School Lower Library
6:00 p.m.
AGENDA**

"Our mission is to empower all of our students with the tools to find their passions and thrive as knowledgeable, confident, resilient, creative, and compassionate citizens of a global community."

- 1. Call to Order**
- 2. Salute the Flag**
- 3. Statement of Compliance**

Adequate notice of this meeting has been disseminated in accordance with NJSA 10:4-8 of the Open Public Meetings Act, specifying the date, time and place and filed with the Asbury Park Press, the Two River Times, the Borough Clerks, posted on the District website and in the Main Office.

4. Roll Call

Mrs. Hickey		Mrs. Maris		Mrs. Whitehouse	
Mr. Kenney		Mr. Page		Mrs. Pattwell (Vice President)	
Mr. Leddin		Mrs. Thompson		Mrs. McGinty (President)	

Interview Superintendent Search Consultants

- ❖ NJSchool Boards Association
- ❖ Ray Associates

- 5. Welcome of Visitors**
- 6. Communications**

7. Board Reports

- ❖ Athletics & Activities (9/30/21) - Mrs. Pattwell
- ❖ Buildings & Grounds - (9/22/2021) - Mr. Leddin
- ❖ Community Relations (10/7/2021) - Mrs. Whitehouse
- ❖ Education - (9/29/2021) - Mrs. Maris
- ❖ Finance (10/5/2021) - Mr. Kenney
- ❖ Personnel (10/6/2021) - Mrs. Pattwell
- ❖ Policy - (9/28/2021) - Mrs. Thompson
- ❖ Superintendent's Report

8. Special Recognition

- ❖ Spiezle Presentation on Referendum Phase 4 Library/Guidance Suite Renovation

9. Public Comment on Agenda Items

10. ACTION ITEMS

Approve Board Meeting Minutes

1. Recommend Board approval of the following meeting minutes:
September 21, 2021 Regular Public Meeting
September 21, 2021 Executive Session Meeting
September 29, 2021 Regular Public Meeting

Approve Rumson-Fair Haven Regional High School District Strategic Plan

2. Recommend Board approval of the Rumson-Fair Haven Regional High School District Strategic Plan, 2021-2024

Personnel

3. Acceptance of a Resignation

Recommend Board accept the resignation, with regret, from Amanda Appio, Main Office Secretary, effective October 31, 2021.

4. Acceptance of a Resignation

Recommend Board accept the resignation, with regret, from Salvatore Catalano, Network Administrator, effective December 3, 2021.

5. Approval of Medical/Family Leave Request

Recommend Board approval of the request for employee #4554 to take a paid medical leave beginning November 29 through January 19, 2022 and an unpaid Family and Medical Leave of Absence and New Jersey Family Leave, beginning January 20 through April 15, 2022. All dates are contingent upon the physician's recommendation.

6. Approval of the Appointment of a Long Term Replacement Math Teacher for the 2021 - 2022 School Year

Recommend Board approval of the appointment of Veronica Pidduck as a Long Term Replacement Math Teacher for the 2021 - 2022 school year with an anticipated start date of October 20, 2021 through April 15, 2022 at Step 1 of the BA Guide, \$60,270.00 (prorated), pending completion of all required paperwork. (Replacing employee #4900)

7. Approval of Extra-Curricular Coaches/Advisors for the 2021-2022 School Year

Recommend Board approval of the following extra-curricular coaches/advisors for the 2021 - 2022 school year:

WRESTLING - GROUP II

Thomas Colella	Assistant Coach	Step 6	\$5,887
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Bryan Heller	Volunteer Coach
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GROUP 4 - \$2,240*

Lauren Butler	Health Career Club Advisor
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**stipend to be pro-rated*

8. Approval of Transfer

Recommend Board approval for Katelyn Oliger to transfer from the Multiple Disabled Program to Resource Room Program effective November 15, 2021.

9. Approval of Tenured Confidential Non-Unit Staff

The Board, upon the recommendation of the Superintendent, approves the Contract of Employment for the period of July 1, 2021 through June 30, 2022 between the Board of Education and the following tenured confidential non-unit staff members:

Kimberly Beaver	Administrative Assistant to the Business Administrator
Lurdes Costa	Confidential Secretary to the Business Administrator
Andrea Mahon	Administrative Assistant to the Superintendent

10. Approval of Confidential Non-Unit Staff

The Board, upon the recommendation of the Superintendent, approves the Contract of Employment for the period of July 1, 2021 through June 30, 2022 between the Board of Education and the following confidential non-unit staff members:

Salvatore Catalano	Network Administrator
Maryanne Furey	Database Coordinator

11. Approval of the Creation of an Instructional Aide Position

Recommend Board approval to create the following instructional aide position for emergent IEP related student needs.

SPT.HS.AIDE.FL.12

12. Approval of the Appointment of Instructional Aides for the 2021 - 2022

Recommend Board approval of the appointment of the following instructional aides for the 2021 - 2022 school year at an hourly rate of \$18.27, pending completion of all required paperwork:

Emily Bruno	1:1 Aide
Karina Castro-Godine	1:1 Aide

13. Approval of Walgreens Flu Clinic for Employees

Recommend Board approval of a free voluntary flu clinic for staff on October 12, 2021 at no cost to the district. The Clinic will be run by Walgreens in conjunction with the School Nurse.

Finance

14. Approval of Bill List

Recommend Board approval of the following bill lists dated October 12, 2021:

General Fund	\$ 444,661.41
Special Revenue Fund	\$ 25,774.80
Capital Projects Fund	\$ 810,093.49
Food Services Fund	\$ 108,062.99
Total	<u>\$1,388,592.69</u>

September 30, 2021 Payroll	\$ <u>582,328.44</u>
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Total Expenditures	<u>\$1,970,921.13</u>
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15. Budget Transfers - July 2021

Recommend Board approval of the budget transfer report for July 2021.

16. Board Secretary’s Certification of Budgetary Major Account Fund Status

The Board Secretary certifies to the Board of Education that the July 2021 Board Secretary’s Report indicates no line item account has encumbrances and expenditures which in total exceed the line item appropriation in accordance with N.J.A.C. 6A:23A-16.10 and N.J.S.A. 18:22.8.

17. Board of Education’s Certification of Budgetary Major Account Fund Status

The Board hereby certifies that as of July 31, 2021, and after review of the Board Secretary’s monthly financial report and upon consultation with the appropriate district officials, to the best of their knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

18. Approve Board Secretary’s Report – July 2021

Recommend Board approve the Board Secretary’s report for July 2021.

19. Approve Panda LLC, Cash Reconciliation Report – July 2021

Recommend Board approve Panda LLC cash reconciliation report for July 2021

20. Approval of Attendance at Professional Conferences and or Workshops:

Recommend Board approval of the following staff to attend professional conferences and or workshops as recommended by the Superintendent of Schools:

Date	Namse	Conference/Workshop (Budget Account #)	Registration	Estimated Travel	Location
12/6/2021 12/7/2021	Justin Langlois	NJ Association of School Librarians Conference (11-000-222-580-212-0)	\$200	\$125	Atlantic City, NJ
12/10-14/2021	Chris Lanzalotto	National Athletic Directors Conference (11-402-100-580-024-0)	\$255	\$2,035	Denver, CO
N/A Evening 10/28/2021	Molly McBain	College Board Advanced Computer Science Principles Online Workshop (11-000-223-580-324-0)	\$150.00		Virtual
N/A Virtual 11/17/2021	Megan Rizzitello	Bureau of Education & Research Develop Growth Mindset in Mathematics (11-000-223-580-324-0)	\$279		Virtual

21. Approval of a Proposal- Spiezle Architectural Group - Facility Assessment/Strategic Capital Improvement Plan

Recommend Board approval for Spiezle Architectural Group to develop a Facility Assessment/Strategic Capital Improvement Plan of our existing buildings and campus per proposal dated September 27, 2021 for a lump sum fee of \$27,500, plus reimbursable costs for printing and postage.

22. Approve Change Orders to Synthetic Turf Fields Project

Recommend Board approval, upon recommendation from Spiezle Architectural Group, to approve the following change orders to the contract with Precise Construction for the synthetic turf replacement project at Rumson-Fair Haven Regional High School. This change order amends the total contract price from \$1,971,264 to \$1,996,868.

C/O #5 - Install Camera Pole and Additional Railing	\$11,000
C/O #6 - Install Additional Landscaping	\$14,604

23. Approve On-Tech Consulting - E-Rate Consultants 2022-2023

Recommend Board approval to enter into a letter of intent to contract with On-Tech Consulting, Red Bank, NJ to assist in completing the application process for E-Rate funding for the 2022-2023 school year, with a maximum cost to the district of \$1,500.

24. Approval of an Agreement - MOESC - Aide Placements

Recommend Board approval of an agreement with the Monmouth Ocean Educational Services Commission (MOESC) to provide instructional, special education and/or transportation aides for the period July 1, 2021 through June 30, 2022.

25. Accept of Donations - RFH Foundation

Recommend Board acceptance of the following donations from the Rumson-Fair Haven High School Foundation:

- \$2,712.16 - 3D Printers for STEM Program
- \$7,799.00 - Vex Robots for STEM Engineering Curriculum

Education

26. Approval of Fundraising Request(s) for the 2021-2022 School Year as listed

Recommend board approve the following fundraising request(s) for the 2021-2022 school year:

DATE	CLUB	ADVISOR(S)	ACTIVITY
September - October	International Club	Daniella Goodarz	Club Dues
October	Cooking Club	Cassie Fallon Maryanne Furey	Annual Dues
October 10	Character Ed Environmental Club	Alyssa Trocchia Michael Haughwout	Beach Clean Up
October 18 - 29	Global Women Empowerment	Alexis Marinov Hilary Strauch	Pumpkin / Halloween Gram Sale
November	Class of 2023	Thomas Colella	Restaurant Week
November 27	Character Ed	Alyssa Trocchia	Flag Football
November - December	Global Women Empowerment	Alexis Marinov Hilary Strauch	Snowflake Drive
February 1 - 11	Global Women Empowerment	Alexis Marinov Hilary Strauch	Valentines Bag / Virtual Bingo Fundraiser

27. Approval of Home Instruction

Recommend Board approval of home instruction at a cost of \$55.00 per hour for the 2021 - 2022 school year as listed:

STUDENT NO.	TIME FRAME	REASON	PROVIDER
220132	9/24 - 11/26 5 hours per week	Medical	RFH Staff

28. Approval of Enrollment of Non-Resident Tuition Student for the 2021 - 2022 School Year

Recommend Board approval of enrollment of the following non-resident tuition student for October 2021:

STUDENT #	GRADE	TOWN	TUITION
25000367	9	Sea Bright	\$1,685.60 (one month)

29. Approval of New/Revised Curriculum Guides

Recommend Board approval of the following new/revised curriculum guides:

- Chinese II (H)
- Chinese III (H)
- Chinese IV (H)
- AP Chinese
- French II (H)
- French III (H)
- French IV (H)
- Spanish II (H)
- Spanish III (H)
- AP Art History

30. Approval of Second Reading of Policies

Recommend Board approval of the second reading of the policies listed below:

- Policy 5460.02 - Bridge Year Pilot Program
- Policy 6471 - School District Travel
- Policy 7230 - Gifts, Grants, and Donations
- Policy 7250 - School and Facility Names

11. Motion to Approve Recommendations

12. Approval Vote

13. Discussion Items

14. Public Comment - Any School Related Topic

15. Executive Session

- ❖ Student Matters
- ❖ Personnel
- ❖ Attorney/Client Privilege

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., (the “Act”) provides that the Rumson-Fair Haven Board of Education may hold an “Executive Session” from which the public is excluded to discuss matters that are one of the nine (9) subject matters listed Section 12(b) of the Act; and

WHEREAS, it is recommended by the Business Administrator that the Rumson-Fair Haven Board of Education go into Executive Session on October 12, 2021 to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be 45 minutes after which the public meeting of the Board may reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE, BE IT RESOLVED by the Rumson-Fair Haven Board of Education that the Board shall go into Executive Session to discuss the following items:

ITEMS DISCUSSED IN EXECUTIVE SESSION MAY RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.

16. Reconvene Public Session
17. Superintendent's Additional Action Items
18. Motion to Approve Recommendations
19. Other Business
20. Unfinished Business
21. Adjournment

Communicating With the Board of Education

The Rumson-Fair Haven Board of Education meets in public session twice each month, usually on the second and third Tuesdays, beginning at 7:00 p.m. in the Library of the high school. The Board of Education welcomes comments and suggestions from the residents of Fair Haven and Rumson. To that end, provision is made for public discussion at each meeting.

There are two ways in which an individual or group may address the Board directly in person. The request should be made in advance to be recognized during the first Public Discussion session of the meeting. The request should be made to the office of the Superintendent of Schools by Noon on Friday preceding the meeting. The request should identify the name of the individual or group and the topic of the comments. The phone number of the Superintendent is 732-842-1597, extension 550.

The second way is to be recognized during one of the two Public Discussion sessions included on the agenda for the meeting. The first session occurs prior to Board votes on action items. Remarks during that session are restricted to topics included on the printed agenda, unless a request to be recognized was made as described above. The second session occurs near the end of the meeting, and any topic may be addressed.

Each session is limited to 30 minutes. Any one person may address the Board for a maximum of 5 minutes. Once a particular topic has been addressed by a member of the public, subsequent comments on that same topic by other people is limited to a maximum of 2 minutes. Citizens who have spoken once during the session will be recognized a second time only after all others have been heard a first time. Speakers are required to state their names and addresses.

These guidelines have been established in order to permit public input, while permitting the Board of Education to conduct its business in a reasonable amount of time. As always the Board welcomes public input in the form of letters addressed to the Superintendent of Schools, 74 Ridge Road, Rumson, NJ 07760.