

**RUMSON-FAIR HAVEN REGIONAL HIGH SCHOOL
BOARD OF EDUCATION
RUMSON, NEW JERSEY 07760**

**Regular Meeting
November 19, 2024
Rumson-Fair Haven Regional High School Learning Commons
6:30 p.m.
AGENDA**

"Our mission is to empower all of our students with the tools to find their passions and thrive as knowledgeable, confident, resilient, creative, and compassionate citizens of a global community."

- 1. Call to Order**
- 2. Salute the Flag**
- 3. Statement of Compliance**

Adequate notice of this meeting has been disseminated in accordance with NJSA 10:4-8 of the Open Public Meetings Act, specifying the date, time and place and filed with the Asbury Park Press, the Two River Times, the Borough Clerks, posted on the District website and in the Main Office.

4. Roll Call

Mr. Grant		Mrs. Kiley		Mr. Page	
Mrs. Halcrow		Mrs. McCabe		Mrs. Thompson	
Mrs. Hickey		Mrs. McGinty		Mrs. Whitehouse	

- 5. Welcome of Visitors**
- 6. Communications**
- 7. Board Reports**

- ❖ Student Representative Report - Olivia Rome, Patrick Thompson
- ❖ Education - Mrs. Thompson - November 6, 2024
- ❖ Finance & Facilities - Mr. Page - November 15, 2024
- ❖ Personnel - Mr. Page - November 11, 2024
- ❖ Ad Hoc - Mrs. Whitehouse - November 13, 2024
- ❖ Superintendent's Report
 - QSAC Results

Drills

TYPE OF DRILL	DATE	TIME	DURATION
Fire Drill	October 9	1:44 p.m.	6 minutes
Shelter in Place	October 24	9:53 a.m.	6 minutes

Enrollment - 824 as of October 31, 2024

8. Special Presentation

- ❖ Audit Presentation - HFA District Auditors

Acknowledgment of Tenure

- ❖ Maryellen De Lalla
- ❖ Mackenzie Hargrove
- ❖ Alyssa Schulte

9. Public Comment on Agenda Items

10. ACTION ITEMS

MINUTES

The superintendent recommends personnel items #1

Approve Board Meeting Minutes

1. Recommend Board approval of the following meeting minutes:
 - a. October 29, 2024 Regular Meeting Minutes
 - b. October 29, 2024 Executive Session Minutes

PERSONNEL

The superintendent recommends personnel items #2-13

2. Approval of Coordinator for Home Stays for the 2024 - 2025 School Year

Recommend Board approval of Christina Gauss as the coordinator for home stays for students and chaperones visiting from Spain March 14 through March 23, 2025 at a stipend of \$125 per day.

New Staff Appointments

3. Approval of the Appointment of Supervisor of School Counseling & Wellness

Recommend Board approval of the appointment of Robert Miller as Supervisor of School Counseling & Wellness for the 2024-2025 school year beginning December 2 through June 30, 2025 at Step 4, \$116,340.00, prorated.

4. Approval of the Appointment of the Student Assistance Counselor

Recommend Board approval of the appointment of Jared Gonsalves as Student Assistance Counselor for the 2024-2025 school year beginning January 21, 2025 or once released from current district through June 30, 2025 at Step 15-16 of the BA+60 Guide, \$79,355.00, prorated.

Leaves of Absence

5. Approval of Leave of Absence for the 2024 - 2025 School Year

Recommend Board approval of leaves of absence for the 2024-2025 SY as listed:

**dates subject to change pending physician's recommendation*

No.	Employee #	Leave of Absence Dates*
1.	5409	<u>Paid Leave of Absence</u> 2/5/2025 - 2/12/2025 <u>Unpaid FMLA</u> 2/13/2025 - 3/25/2025 <u>Unpaid NJFLA</u> 3/26/2025 - 6/9/2025 <u>Return Date</u> 6/10/2025

Additional Assignments

6. Approval of Sixth Assignment

Recommend Board approval of the following sixth assignment in Social Studies for the 2024 - 2025 school year for the following teachers at a stipend of 20% of the Level 1 salary of the teachers' guide at the appropriate degree level:

<u>NO</u>	<u>NAME</u>	<u>DATES</u>	<u>GUIDE</u>	<u>STIPEND (prorated)</u>
1.	Caitlin Altland	11/25/2024 - 6/30/2025	BA+30	\$12,850
2.	Thomas Colella	11/25/2024 - 6/30/2025	BA+60	\$13,121
3.	Alexander Componile	11/25/2024 - 6/30/2025	BA	\$12,579
4.	Nicholas DelBuono	11/25/2024 - 6/30/2025	BA	\$12,579

5.	Thomas Highton	11/25/2024 - 6/30/2025	BA+60	\$13,121
6.	Jennifer Sterk	11/25/2024 - 6/30/2025	BA	\$12,579

Resignations

7. Ratify Approval of Resignation

Recommend Board approval to ratify the resignation of Lisa Lagala, Licensed Professional Counselor / Treatment Coordinator, effective November 7, 2024.

Substitutes / Coaching/Advisor Appointments

8. Approval of Substitutes for the 2024 - 2025 School Year

Recommend Board approval of the following substitutes for the 2024 - 2025 school year:

Jean Charte Substitute Teacher
 Devin Cooper Substitute Teacher

9. Approval of Winter Coaches

Recommend Board approval of the following winter coaches for the 2024 - 2025 school year:

POSITION	NAME	STEP	SALARY
Assistant Basketball Coach	Devin Cooper	3	\$4,949

10. Approval of Advisors for the 2024 - 2025 School Year

Recommend Board approval of the following advisors for the 2024-2025 school year:

<u>GROUP 1 - \$4,638</u>	<u>NAME</u>	<u>STIPEND</u>
Yearbook Co-Advisor	Melissa Donofri	*stipend will be prorated 35%
Yearbook Co-Advisor	Elisa Verran	*stipend will be prorated 35%

11. Approval of AVA Coordinator

Recommend Board approval of the following staff member as AVA Coordinators at \$30.00 per hour on an as needed basis for the 2024 - 2025 school year:

No.	NAME
1.	Patrick Giblin

12. Approval of AVA Coordinators

Recommend Board approval of the following staff member as AVA Coordinators for Use of Facilities at \$50.00 per hour on an as needed basis for the 2024 - 2025 school year:

No.	NAME
1.	Patrick Giblin

13. Approval to Rescind Appointment

Recommend Board approval to rescind the following appointment:

No.	CLUB	ADVISOR
1	Winter Cheerleading	Jessica Bellavance

FINANCE

The superintendent recommends finance items #14-25

14. Approval of Bill List

Recommend Board approval of the following bill lists dated **November 15, 2024**:

General Fund	\$ 629,655.88
Special Revenue Fund	\$ 14,111.11
Capital Projects Fund	\$ 467.60
Food Services Fund	\$ 113,171.53
Total	\$ 757,406.12
Payroll 10-31-24	\$ 601,858.86
Payroll 11-15-24	\$ 608,429.95
Total Expenditures	\$ 1,967,694.93

15. Approve of Use of Facilities - Non Chargeable

Recommend Board approval of the following applications For Use of School Facilities:

Date(s)	Time(s)	Organization	Event	Facility
3-25-25	6-9 pm	Fair Haven Booster Club	2025 March Madness	Gymnasium

16. Approval of Attendance at Professional Conferences and or Workshops:

Recommend Board approval of the following staff to attend professional conferences and or workshops as recommended by the Superintendent of Schools:

Date	Name	Conference/Workshop (Budget Account #)	Registration	Estimated Travel	Day	Location
12/5/24	Kerri Bress	Stop the Bleed for the NJ Educator	\$0	\$17	Full	Westfield, NJ
1/21/25	Julie Brewington	Using AI to Increase Math Learning and Increase Teacher Productivity (BER)	\$295	\$0	Full	Virtual
12/13/24	Cassie Fallon	Beyond Disney: How Fairy Tales Can Foster Creativity, Narrative Understanding, and Resilience	\$285	\$37	Full	Ewing, NJ
12/2/24	Sarah Fitzgerald	Grant Writing: If you Build It, They will Fund	\$0	\$0	Half AM	Virtual
11/20/24 1/22/25 3/26/25 5/28/25	Maryanne Furey	Genesis User Group Meeting	\$0	\$270	Full	Westampton, NJ
12/13/24	Yannell Maglione	Beyond Disney: How Fairy Tales Can Foster Creativity, Narrative Understanding, and Resilience	\$285	\$47	Full	Ewing, NJ
2/28/25	Yanell Maglione	Northeast Conference on the Teaching of Foreign Languages 2025 Annual Conference	\$185	\$0	Full	New York, NY
3/28/25	Jessica Mentzel	Engaging Older Readers with Poetry through Social-Emotional Sustenance English teachers and leaders grades 5-12	\$285	\$0	Full	Ewing, NJ
12/4/24	Jonathan Pennetti	Raritan Valley Community College Climate Change Workshop Series: Part 1	\$150	\$50	Full	Branchburg, NJ
12/10/24	Alyssa Schulte	Monmouth County Vocational School District Annual HS Counselor Breakfast	\$0	\$0	Half AM	Asbury Park, NJ
1/23/25	Marie Tilton	Mastering School District Payroll	\$199	\$10	Half PM	Tinton Falls, NJ

17. Approval to Utilize Outside Venues

Recommend Board approval to utilize outside venues for athletics and activities for the 24-25 SY, at no cost to the district, as listed:

No.	Venue
1	Borough of Fair Haven
2	Borough of Rumson
3	Rumson Country Club
4	Tinton Realty Associates 776 Shrewsbury Ave. Suite 101B Tinton Falls, NJ
5	St. George's - By - The - River

18. Approval of Music Consultant

Recommend Board approval of John Harjes as the Rehearsal Pianist Consultant for the Fall Musical for the following dates, 11/16, 11/18, 11/21, 11/22, 11/23, and 11/24, for a fee of \$700.

19. Approval to Accept a Donation from RFH Booster Club

Recommend Board approval to accept a donation from the RFH Booster Club to the RFH Hockey Team. The donation is hockey team duffle bags with an approximate value of \$3,000.

20. Approval to Accept a Donation from the Rumson Garden Club

Recommend Board approval to accept a Holiday Wreath donation from the Rumson Garden Club with an approximate value of \$80.

21. Approval to Accept a Donation

Recommend Board approval to accept a donation of a 2018 GE Cafe Series Energy Star French Door Refrigerator with an approximate value of \$3,600 new to be used in the Dawg House.

22. Acceptance of the Annual Audit dated June 30, 2024

Recommend Board acceptance of the June 30, 2024 Annual Comprehensive Financial Report, ACFR, including the Auditor's Management Report on Administrative Findings as presented.

23. Surplus

To identify the listed items surplus equipment, no longer required for school purposes, and authorize the Business Administrator/Board Secretary to discard these items in accordance with N.J.S.A. 18A:18A-45, as attached:

[Learning Commons Books for Discard 11.24](#)

24. Approval of Consultant for the 2024-2025 School Year

Recommend Board approval of the following consultant for outside evaluations on an as needed basis for the 2024-2025 school year:

Dr. Richard Reutter, M.D.

Neurological Evaluations - \$425.00

EDUCATION

The superintendent recommends education items #25-29

25. Approval of Field Trip Request(s) for the 2024-2025 School Year as listed

Recommend Board approval of the following field trip request(s) for the 2024-2025 school year:

DATE	DESTINATION	CLUB/CLASS	ADVISOR/ CHAPERONES
December 16	Freehold Township High School	Athletics	Kim Pierson
January 22	Upper Learning Commons	Math Honor Society	Kristen DeMeter
January 28, 29, 30 February 4, 5, 6	Monmouth County Courthouse	Mock Trial	Nicholas DelBuono

26. Approval of Fundraising Request(s) for the 2024-2025 School Year as listed

Recommend board approve the following fundraising request(s) for the 2024-2025 school year:

DATE	CLUB/PROGRAM	ADVISOR(S)	ACTIVITY
November 15 - December 1	Fashion Club	Kristen Lanfrank	Gum Fundraiser with fashion wrapping for local group home for teenage girls
November 18* *November 19 rain date	Health Club & SGA	Lauren Butler Nicholas DelBuono	Powder Puff Football Game fundraiser for Breast Cancer Awareness and Dreamcatchers

November 20 - December 17	Psychology Club	Kali Lerner	Operation Sleighbells Holiday Toy Drive for the Department of Children & Family Services
November 20 - December 31	Psychology Club	Kali Lerner	To collect used crayons for Shore House, a community based mental health organization
November 22 - 24 March 21 - 30	Tower Players	Kasi Sweeney	Sweets for the Stars
December 1 - 20	National Art Honor Society	Kristen Lanfrank	Hand painted custom ornaments
December 5	Fashion Club National Art Honor Society	Kristen Lanfrank	Holiday Market and Trunk Show at The Autumn Elise Gallery

27. Approval of Home Instruction

Recommend Board approval of the following home instruction for the 2024 - 2025 school year:

STUDENT NO.	TIME FRAME	REASON	PROVIDER/COST
26000341	10/28/2024 - 11/12/2024 22 total hours	Medical	Facility/ \$65.00/hour

28. Approval of Revised Curriculum

Recommend Board approval of the revised curriculum listed below:

- *Algebra I*
- *Algebra II*
- *Algebra II Honors*
- *Algebra II with Applications*

29. Approval of School Safety and Security Plan Annual Review Statement of Assurance

Recommend Board approval of the School Safety and Security Plan Annual Review Statement of Assurance.

POLICY

The superintendent recommends Policy item #30

30. Approval of First Reading of Policies and Regulations

Recommend Board approval of the first reading of the policies and regulations listed below:

- Policy & Regulation 2200 - Curriculum Content
- Policy & Regulation 5200 - Attendance
- Policy & Regulation 8467 - Firearms and Weapons

11. Motion to Approve Recommendations

12. Approval Vote

13. Discussion Items

14. Public Comment - Any School Related Topic

15. Executive Session

- ❖ Student Matters
- ❖ Personnel
- ❖ Attorney/Client Privilege

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., (the “Act”) provides that the Rumson-Fair Haven Board of Education may hold an “Executive Session” from which the public is excluded to discuss matters that are one of the nine (9) subject matters listed Section 12(b) of the Act; and

WHEREAS, it is recommended by the Business Administrator that the Rumson-Fair Haven Board of Education go into Executive Session on November 19, 2024 to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be 45 minutes after which the public meeting of the Board may reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE, BE IT RESOLVED by the Rumson-Fair Haven Board of Education that the Board shall go into Executive Session to discuss the following items:

ITEMS DISCUSSED IN EXECUTIVE SESSION MAY RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.

16. Reconvene Public Session

17. Superintendent’s Additional Action Items

18. Motion to Approve Recommendations

19. Other Business

20. Unfinished Business

21. Adjournment

Communicating With the Board of Education

The Rumson-Fair Haven Board of Education meets in public session twice each month, usually on the second and third Tuesdays, beginning at 6:30 p.m. in the Auditorium of the High School. The Board of Education welcomes comments and suggestions from the residents of Fair Haven and Rumson. To that end, provision is made for public discussion at each meeting.

There are two ways in which an individual or group may address the Board directly in person. The request should be made in advance to be recognized during the first Public Discussion session of the meeting. The request should be made to the office of the Superintendent of Schools by Noon on Friday preceding the meeting. The request should identify the name of the individual or group and the topic of the comments. The phone number of the Superintendent is 732-842-1597, extension 550.

The second way is to be recognized during one of the two Public Discussion sessions included on the agenda for the meeting. The first session occurs prior to Board votes on action items. Remarks during that session are restricted to topics included on the printed agenda, unless a request to be recognized was made as described above. The second session occurs near the end of the meeting, and any topic may be addressed.

Each session is limited to 30 minutes. Any one person may address the Board for a maximum of 5 minutes. Once a particular topic has been addressed by a member of the public, subsequent comments on that same topic by other people is limited to a maximum of 2 minutes. Citizens who have spoken once during the session will be recognized a second time only after all others have been heard a first time. Speakers are required to state their names and addresses.

These guidelines have been established in order to permit public input, while permitting the Board of Education to conduct its business in a reasonable amount of time. As always the Board welcomes public input in the form of letters addressed to the Superintendent of Schools, 74 Ridge Road, Rumson, NJ 07760.