

**RUMSON-FAIR HAVEN REGIONAL HIGH SCHOOL
BOARD OF EDUCATION
RUMSON, NEW JERSEY 07760**

**Regular Meeting
September 15, 2020
AGENDA**

1. Call to Order
2. Salute the Flag
3. Statement of Compliance
Adequate notice of this meeting has been disseminated in accordance with NJSA 10:4-8 of the Open Public Meetings Act, specifying the date, time and place and filed with the Asbury Park Press, the Borough Clerks, posted on the District website and in the Main Office.
4. Roll Call
5. Welcome of Visitors
6. Communications
7. Board Reports
 - o Athletics & Activities (9/8)
 - o Finance (9/10)
 - o Personnel (9/11)
8. Special Recognition
9. Public Comment on Agenda Items
10. ACTION ITEMS

Personnel

- 1. Approval of the Appointment of Fall Choreographer**
Recommend Board approval of the appointment of Jennifer Romano as the Fall Choreographer at a stipend of \$1,523.00 (Group 5).

- 2. Approval of Substitutes for the 2020 - 2021 School Year**
Recommend Board approval of the following substitutes for the 2020 - 2021 school year:

Jennifer Romano (Advisor Only) Monmouth County Substitute Cert. exp. 8/1/2021

- 3. Approval of Sixth Assignment in Special Education**
Recommend Board approval of a sixth assignment in Special Education for the 2020 - 2021 school year beginning September 1 through June 30, 2020 for the following

teachers at a stipend of 20% of the Level 1 salary of the teachers' guide at the appropriate degree level:

Alex Componile	Guide 1	\$11,875.00
Jeff Karpell	Guide 2	\$12,146.00
Donna Clarke	Guide 1	\$11,875.00

4. Approval to Rescind Appointment of Affirmative Action Officer

Recommend Board approval to rescind Sharon Bryant as the Affirmative Action Officer for the 2020 - 2021 school year at a stipend of \$2,500.00, effective October 1, 2020.

5. Approval of Affirmative Action Officer for the 2020 - 2021 School Year

Recommend Board approval of Seth Herman as the Affirmative Action Officer for the 2020 - 2021 school year, effective October 1, 2020 at a stipend of \$2,500.00 (pro-rated).

6. Approval of Emergency Paid Sick Leave

Recommend Board approve Emergency Paid Sick Leave as permitted by FFCRA for employee 5263 at a rate of pay of \$449.18 per day, effective September 8, 2020 through September 11, 2020.

7. Approval of Assistant Field Hockey Coach for the 2020 - 2021 School Year

Recommend Board approval of Melanie Proud as an Assistant Field Hockey Coach for the 2020 - 2021 school year at a stipend of \$3,811.00, Step 1 (Group III) conditioned on the sports seasons running and becoming operational and with the stipend paid to be prorated should the season or activity not be completed because of a declared state of emergency, declared public health emergency, or a directive by the appropriate health agency or officer to institute a public health-related closure.

8. Approval to Amend Start Date of Principal

Recommend Board approval to amend the start date for Kevin Pfister as Principal from September 28, 2020 to September 17, 2020.

9. Approval to Amend End Date of Interim Principal

Recommend Board approval to amend the end date of Chris Lanzalotto's appointment as interim principal from September 28, 2020 to September 16, 2020.

Finance

10. Approval of Bill List

Recommend Board approval of the following bill list dated September 15, 2020:

General Fund	\$962,168.94
Special Revenue Fund	\$11,030.10
Capital Projects Fund	<u>\$492,371.60</u>
	\$1,465,570.64

August 31, 2020 Payroll \$158,876.83

11. Acceptance of Minutes

Recommend Board acceptance of the September 1, 2020 Regular Public meeting minutes.

12. Approval of Professional Leave

Recommend Board approval of the following professional leave requests as approved by Mrs. Gulick:

Date of Professional Leave	Name	Conference/Event	Estimated Cost	Location
10/15/2020 - 10/16/2020	Sarah Fitzgerald	2020 FEA/NJPSA/NJASCD Fall Conference	\$300.00	Virtual
11/2/2020	Jane Knific	Up-to-date Critical Strategies to Address Covid-19 and related issues	\$280.00	Virtual
10/20/2020 - 10/22/2020	Annie McGinty Jane Pattwell Eileen Hickey Joe Kenney Brian Leddin	New Jersey School Boards Association Virtual Workshop	\$900.00	Virtual

	Anthony Leland Sarah Maris Katherine Thompson Lisa Waters Debra Gulick Frank Gripp Chris Lanzalatto Kevin Pfister Steve Sarles Tom Buffa Sarah Fitzgerald Sal Catalano Seth Herman Noelle Laufer Fran Swift Chris Alworth			
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13. Acceptance of a Donation - RFHRHS Performing Arts Society

Recommend Board acceptance of a donation from the RFHRHS Performing Arts Society for the following:

- Tower Players - \$1,000
- Marching Band - \$1,500
- Tech Crew - \$600
- Color/Winter Guard - \$525

14. Acceptance of Board Secretary’s Report – July 2020

Recommend Board acceptance of the July Board Secretary’s Report

15. Acceptance of No Over-expenditure Report – July 2020

Recommend Board adoption of the following resolution:

The Board certifies and adopts the following resolution indicating there have been no over-expenditures for the month of **July 2020**.

The Board Secretary certifies to the Board of Education that no over-expenditures have occurred for the month of **July 2020**. No line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(c)3 over-expenditure of funds.

By the adoption of the following resolution, the Board will certify that no over-expenditures have occurred for the month of **July 2020** (N.J.A.C. 6:A:23-2-11(c)4).

The Board accepts the Board Secretary's Financial Report for the month of **July 2020**. The Board certifies that as of **July 31, 2020**, after review of the Secretary's monthly financial report (appropriations sections), and upon consultation with the appropriate district officials, to the best of their knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

16. Acceptance of Treasurer's Reports – July 2020

Recommend Board acceptance of the **July** Treasurer's Report, which is in agreement with the July Board Secretary's Report.

17. Authorization to Transfer Funds

Recommend Board approval of the Transfer Report dated **July 31, 2020**.

18. Approval of Shore Conference Official Fees

Recommend Board approval of the following Shore Conference Official Fees for the 2020-2021 school year:

FALL SPORTS:

FOOTBALL

Varsity	\$94.00
Clock Operator	\$80.00
Sub Varsity	\$62.00
Chains	\$60.00

FIELD HOCKEY

Varsity	\$80.00
Sub Varsity	\$59.00

GYMNASTICS

Varsity	\$87.00
Sub Varsity	\$60.00

B&G SOCCER

Varsity	\$84.00
Sub Varsity	\$60.00

B&G VOLLEYBALL

Varsity/JV	\$125.00
Varsity	\$79.00
Sub Varsity	\$51.00
1 frosh/1 JV - stay for V	\$140.00

CROSS COUNTRY

Varsity(Dual)	\$71.00
Varsity (More the Dual)	\$10.00 per school
Varsity (plus sub-varsity race)	\$10.00 per sub-varsity
Assignor Fee	\$50.00 per school

WINTER SPORTS:

B&G BASKETBALL

Varsity	\$84.00
Sub Varsity	\$61.00

WRESTLING

Varsity	\$92.00
Sub Varsity	\$54.00

SWIMMING

Boys & Girls Dual	\$89.00
Boys or Girls Single	\$77.00

ICE HOCKEY

Varsity	\$94.00
Sub Varsity	\$67.00

SPRING SPORTS:

SOFTBALL

Varsity \$79.00
Sub Varsity \$61.00

BASEBALL

Varsity \$85.00
Sub Varsity \$62.00

TRACK & FIELD

2 Teams-Dual (3 certified officials) \$80.00
3 Teams-Tri (4 certified officials) \$92.00
4 Teams-Double Dual (5 certified officials) \$115.00
Assignor Fee \$50.00

B&G LACROSSE

Varsity \$88.00
Sub Varsity \$62.00

19. Authorization for Request for Proposal - Auditor

Recommend the Board authorize the Business Administrator to receive requests for proposals for Auditor services for the 2020-2021 school year.

20. Approval of Technology Fee for Borrowing a Chromebook

Recommend the Board authorize the school to collect a \$50 fee from all students who borrow a Chromebook for the 2020-2021 school year, in accordance with the Chromebook Fee Guidelines.

21. Approval of Fee for Replacement ID cards

Recommend the Board authorize the school to collect a \$5 fee from all students requiring a replacement ID card and a \$10 fee from all staff members requiring a replacement ID card, effective October 1, 2020.

Education

22. Approval of Fundraising Request(s) for the 2020-2021 School Year as listed

Recommend board approve the following fundraising request(s) for the 2020-2021 school year:

DATE	CLUB	ADVISOR(S)	ACTIVITY
October - November	Class of 2022	K. DeMeter	Front Steps Project

23. Approval of Transportation for the 2020 - 2021 School Year

Recommend Board approval for student SO18-02-14 to receive transportation to and from Rumson Fair Haven High School and job placement for the 2020 - 2021 school year.

24. Approval of Statement of Assurance Regarding the Use of Paraprofessional Staff for the 2020-2021 School Year

Recommend Board approval of the Statement of Assurance Regarding the Use of Paraprofessional Staff for the 2020-2021 school year.

This Statement of Assurance must be filed with the DOE twice a year.

25. Approval of Second Reading of Policies

Recommend Board approval of the second reading of the policies listed below:

- Policy 1648.02 - Remote Learning Options for Families
- Policy 5330.04 - Administering an Opioid Antidote
- Policy 8210 - School Year
- Policy 8220 - School Day
- Policy 9130 - Public Complaints, Grievances, and Personal Injury and Damage Claims

11. Motion to Approve Recommendations

12. Public Comment of Agenda Items

13. Approval Vote

14. Discussion Items

15. Executive Session

❖ Student Matters

❖ Personnel

❖ Attorney/Client Privilege

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., (the “Act”) provides that the Rumson-Fair Haven Board of Education may hold an “Executive Session” from which the public is excluded to discuss matters that are one of the nine (9) subject matters listed Section 12(b) of the Act; and

WHEREAS, it is recommended by the Business Administrator that the Rumson-Fair Haven Board of Education go into Executive Session on September 15, 2020 to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be 45 minutes after which the public meeting of the Board may reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE, BE IT RESOLVED by the Rumson-Fair Haven Board of Education that the Board shall go into Executive Session to discuss the following items:

ITEMS DISCUSSED IN EXECUTIVE SESSION MAY RESULT IN BOARD ACTION
WHEN THE BOARD RECONVENES TO PUBLIC SESSION.

16. Reconvene Public Session
17. Superintendent's Additional Action Items
18. Motion to Approve Recommendations
19. Public Comment - Any School Related Topic
20. Other Business
21. Unfinished Business
22. Adjournment

Communicating With the Board of Education

The Rumson-Fair Haven Board of Education meets in public session twice each month, usually on the second and third Tuesdays, beginning at 7:00 p.m. in the Library of the high school. The Board of Education welcomes comments and suggestions from the residents of Fair Haven and Rumson. To that end, provision is made for public discussion at each meeting.

There are two ways in which an individual or group may address the Board directly in person. The request should be made in advance to be recognized during the first Public Discussion session of the meeting. The request should be made to the office of the Superintendent of Schools by Noon on Friday preceding the meeting. The request should identify the name of the individual or group and the topic of the comments. The phone number of the Superintendent is 732-842-1597, extension 550.

The second way is to be recognized during one of the two Public Discussion sessions included on the agenda for the meeting. The first session occurs prior to Board votes on action items. Remarks during that session are restricted to topics included on the printed agenda, unless a request to be recognized was made as described above. The second session occurs near the end of the meeting, and any topic may be addressed.

Each session is limited to 30 minutes. Any one person may address the Board for a maximum of 5 minutes. Once a particular topic has been addressed by a member of the public, subsequent comments on that same topic by other people is limited to a maximum of 2 minutes. Citizens who have spoken once during the session will be recognized a second time only after all others have been heard a first time. Speakers are required to state their names and addresses.

These guidelines have been established in order to permit public input, while permitting the Board of Education to conduct its business in a reasonable amount of time. As always the Board welcomes public input in the form of letters addressed to the Superintendent of Schools, 74 Ridge Road, Rumson, NJ 07760.

