### RUMSON-FAIR HAVEN REGIONAL HIGH SCHOOL BOARD OF EDUCATION RUMSON, NEW JERSEY 07760

Regular Meeting
September 27, 2022
Rumson-Fair Haven Regional High School Auditorium
6:30 p.m.
AGENDA

"Our mission is to empower all of our students with the tools to find their passions and thrive as knowledgeable, confident, resilient, creative, and compassionate citizens of a global community."

- 1. Call to Order
- 2. Salute the Flag
- 3. Statement of Compliance

Adequate notice of this meeting has been disseminated in accordance with NJSA 10:4-8 of the Open Public Meetings Act, specifying the date, time and place and filed with the Asbury Park Press, the Two River Times, the Borough Clerks, posted on the District website and in the Main Office.

### 4. Roll Call

Mrs. Halcrow	Mrs.	McCabe	Mrs. Pattwell	
Mrs. Hickey	l.	McGinty sident)	Mrs. Thompson	
Mr. Kenney (Vice President)	Mr. I	Page	Mrs. Whitehouse	

- 5. Welcome of Visitors
- 6. Communications
- 7. Board Reports
  - Negotiations Mrs. McGinty
  - Education Mrs. Thompson September 14, 2022
  - Finance & Facilities Mr. Kenney September 15, 2022
  - Superintendent's Report

### 8. Special Recognition

### 9. Public Comment on Agenda Items

### 10. ACTION ITEMS

### **Approve Board Meeting Minutes**

Recommend Board approval of the following meeting minutes:

September 13, 2022 Regular Meeting Minutes

### **Personnel**

### 1. Approval of School Counselor Intern for the 2022 - 2023 School Year

Recommend Board approval of Brandon Wall (Georgian Court University) as School Counselor Intern for the 2022 - 2023 school year under the supervision of Heather Mills.

### 2. Approval of Updated Job Descriptions

Recommend approval of the following updated job descriptions:

- Play Production Coordinator
- Substitute Coordinator

### **Additional Assignments**

### 3. Approval of Additional Assignments for the 2022 - 2023 School Year

Recommend Board approval for the following staff members to provide additional coverage for the 2022 - 2023 school year at a rate of \$30.00 per hour, on an as needed basis:

NAME	ASSIGNMENT
Andrew Hudson	Morning Supervision
Cheryl Laviola	Morning Supervision
Brad Margolis	Morning Supervision
Kristin McCarthy	Morning Supervision
Jonathan Reynolds	Morning Supervision
Jaclyn Toner	Morning Supervision
Nicholas DelBuono	After School Detention

### 4. Approval of Sixth Assignment in English

Recommend Board approval of a sixth assignment in English for the 2022 - 2023 school year beginning October 3, 2022 through May 30, 2023 for the following teachers at a stipend of 20% of the Level 1 salary of the teachers' guide at the appropriate degree level:

Rosanne Hughes	BA + 30 Guide	\$12,470.00 prorated
Alexis Marinov	BA + 30 Guide	\$12,470.00 prorated
Jessica Mentzel	BA + 30 Guide	\$12,470.00 prorated
Jessica Olszewski	BA + 30 Guide	\$12,470.00 prorated
Susan Schuld	BA + 30 Guide	\$12,470.00 prorated

### Substitutes / Coaching/Advisor Appointments

### 5. Approval to Rescind Advisor Appointments

Recommend Board approval to rescind the following advisor appointments for the 2022 - 2023 school year:

CLUB	POSITION	NAME
Film Club	Co-Advisor	Dana Maulshagen
Mock Trial	Advisor	Stephanie Pennetti
Surf Club	Volunteer Advisor	Kate Grossarth
Surf Club	Volunteer Advisor	Keith Noonan
Tower Players	Assistant Director - Fall	Susan Schuld
Tower Players	Assistant Director - Spring	Susan Schuld

### 6. Approval of Updated Steps and Stipends for Fall Coaches

Recommend Board approval of updated steps and stipends for the Fall coaching staff as per Attachment A.

### 7. Approval of Updated Stipends for Advisors for the 2022-2023 School Year

Recommend Board approval of updated stipends for advisors for the 2022 - 2023 school year as per Attachment B.

### 8. Approval to Amend Dates for ESL Teacher

Recommend Board approval to amend the dates for Katharine Appezzato to provide English Language services beginning September 6 through September 30, 2022. Previously approved for the entire 2022 -2023 school year

### **Finance**

### 9. Approval of Bill List

Recommend Board approval of the following bill lists dated **September 22, 2022**:

General Fund	\$ 135,276.36
Special Services Fund	\$ 3,000.00
Capital Projects Fund	\$ 0
Food Services Fund	\$ 0
Total	\$ 138,276.36
Payroll (09/15/22)	\$ 581,589.20
Total Expenditures	\$ 719,865.56

### 10. Approve Board Secretary's Report – July 2022

Recommend Board approval of the Board Secretary's report for July 31, 2022.

### 11. Approve Panda LLC, Cash Reconciliation Report-July 2022

Recommend Board approval of the **Panda LLC Cash Reconciliation** report for – **July 31, 2022**.

### 12. Budget Transfers - July 2022

Recommend Board approval of the budget transfer report for July 2022.

### 13. Board Secretary's Certification of Budgetary Major Account Fund Status

To approve that pursuant to 6A:23A-16.10(c)3, the School Business Administrator/Board Secretary certifies to the Board of Education that the total encumbrances and expenditures for each line item does not exceed the line item appropriation in accordance with 6A:23A-16.10(a) as of July 31, 2022.

### 14. Board of Education's Certification of Budgetary Major Account Fund Status

To approve that pursuant to 6A:23A-16.10(c)4, the Board of Education after review of the School Business Administrator/Board Secretary's monthly financial reports as of **July 31, 2022**, and upon consultation with the appropriate district officials, certifies to the best of their knowledge no major account or fund has been over-expended in violation of 6A:23A-16.10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

## 15. Approve of Use of Facilities - Non Chargeable

Recommend Board approval of the following applications For Use of School Facilities:

Date(s)	Organization	Event	Facility
10-3-22	Fair Haven School District	Field Hockey Game 3pm-5pm	Turf Field

## 16. Approval of Attendance at Professional Conferences and or Workshops:

Recommend Board approval of the following staff to attend professional conferences and or workshops as recommended by the Superintendent of Schools:

Date	Name	Conference/Workshop (Budget Account #)	Registration	Estimated Travel/In cidentals Not to exceed	Location
Online	Ryan Finnegan	Fundamentals of Coaching	\$100	\$0	Online
Online	Maura Mills	Fundamentals of Coaching	\$100	\$0	Online
09-22-22	Mackenzie Hargrove	Yearbook Cover Workshop	\$0	\$5	Eatontown, NJ
09-28-22	Maryanne Furey	Central NJ PowerSchool Users Group	\$0	\$40	Rahway, NJ
10-06-22	Sophia Chen	FLENJ Workshop Series #1	\$199	\$9	Monroe, NJ
10-14-22	Christina Gauss	NJ County Teachers of the Year Fall Retreat	\$0	\$17	Hasbrouck Heights, NJ
10-20-22	Noelle Laufer	40th Annual Autism Conference	\$500	\$70	Atlantic City, NJ
10-24-22 to 10-26-22	Sean Cranston, Sarah Fitzgerald, Darren Groh, Annie McGinty, Joseph Kenney, Jennifer Halcrow, Eileen Hickey, Suzanne McCabe, Steven Page, Jane Pattwell, Katherine Thompson, Dorothy Whitehouse	NJ School Boards Association Annual Workshop (11-000-230-585-103-0)	\$2,200 (Group Rate)	Not to exceed \$3,800	Atlantic City, NJ
12-07-22	Kristen DeMeter	I&RS Team Training	\$178	\$0	Stockton College
12-09-22 to 12-13-22	Chris Lanzalotto	National Athletic Director Conference	\$465	\$3000	Nashville, TN

12-15-22	Megan Rizzitello	Bureau of Education & Research: Practical Co-Teaching Strategies	\$279	\$0	Virtual
05-04-23	Sophia Chen	FLENJ Workshop Series #5	\$199	\$9	Monroe, NJ

## 17. Approval of Shared Service Agreement Contract with Rumson Borough for Special Law Enforcement Officers III for the 22-23 SY

### **Education**

### 18. Approval of District Goals for the 2022 - 2023 School Year

Recommend Board approval of the following District Goals for the 2022 - 2023 school:

Goal 1: Rumson-Fair Haven Regional High School District will investigate alternative academic bell schedules that will enhance instruction, learning, and student support for social and emotional growth.

Goal 2: Rumson-Fair Haven Regional High School District will create an organizational chart and assess the roles and responsibilities of the administrative team members to ensure coherent leadership.

## 19. Approval of Field Trip Request(s) for the 2022-2023 School Year as listed

Recommend Board approval of the following field trip request(s) for the 2022-2023 school year:

DATE	DESTINATION	LEAVE	RETURN	CLUB/CLASS	ADVISOR/ CHAPERONES
September 24*	Southern Regional High School Band Competition	2:15 p.m.	10:00 p.m.	Marching Band	Sara Marino
September 29	Homewood Suites, Eatontown	7:00 a.m.	9:30 p.m.	Yearbook	Mackenzie Hargrove
October 1	Brick Memorial High School Band Competition	5:30 p.m.	11:30 p.m.	Marching Band	Sara Marino
October 15	Jackson Liberty High School Band Competition	3:15 p.m.	8:30 p.m.	Marching Band	Sara Marino
October 23	Toms River North High School Band Competition	7:00 a.m.	TBD	Marching Band	Sara Marino
October 29	Toms River East High School Band Competition	8:00 a.m.	TBD	Marching Band	Sara Marino

<sup>\*</sup>ratification

### 20. Approval of Fundraising Request(s) for the 2022-2023 School Year as listed

Recommend board approve the following fundraising request(s) for the 2022-2023 school year:

DATE	CLUB	ADVISOR(S)	ACTIVITY
September 17	Field Hockey	Kelly Ridolfi	Lighthouse Fundraiser
2022 - 2023 School Year	Paws & Claws	Jessica Mentzel	Bake Sales
September	Class of 2023	Thomas Colella	Coffee Snack Swag Bags
September - October	Habitat for Humanity	Kristen DeMeter	Dollars for Doors Fundraiser
September - October	Cooking Club	Cassie Fallon Maryanne Furey	Dues
October 6	Global Impact Club	Susan Schuld	Bracelet Sale
October 11 - 31 November 22 - Pick up	Class of 2025	Tara Flynn	Delicious Orchards Pie Sale
October 31 - November 11	Veterans Appreciation	Eric Zullo	Halloween Candy Drive - Partner with Operation Jersey Cares
November - December	Habitat for Humanity	Kristen DeMeter	Lollipop Sale
November 14 - December 23	Veterans Appreciation	Eric Zullo	Care Package Drive - Partner with Operation Jersey Cares
December 12	Class of 2025	Tara Flynn	Dine to Donate - Chipotle

### 21. Approval of the Emergency Virtual Remote Instruction Plan

Recommend Board approval of the Emergency Virtual Remote Instruction Plan for the 2022 - 2023 school year.

## 22. Approval of Statement of Assurance Regarding the Use of Paraprofessional Staff for the 2022-2023 School Year

Recommend Board approval of the Statement of Assurance Regarding the Use of Paraprofessional Staff for the 2022-2023 school year. This Statement of Assurance must be filed with the DOE twice a year.

### 23. Approval of New/Revised Curriculum Guides

Recommend Board approval of the following new/revised curriculum guides:

### **English**

- AP English Literature and Composition
- AP English Language and Composition
- English II
- English II Honors
- English III
- Honors College English Expository Writing
- Honors College English Composition

### **Industrial Technology**

- Professional Woodworking Applications
- Traditional Woodworking
- Woods Technology I

### Math

- Honors College Precalculus
- Honors College Calculus
- Math Analysis
- Multivariable Calculus
- Precalculus
- Statistics and Probability

### Music

- AP Music Theory
- Instrumental Music
- Music Theory
- Songwriting and Recording 1
- Songwriting and Recording 2

### Physical Education & Health

- Health 9, Health 10, Health 11, Health 12
- Physical Education 9-12

### Social Studies

- AP World History: Modern
- World History

### Special Education

- LLD English 10
- LLD Math 10

### World Language

- AP Spanish Language and Culture
- AP French Language and Culture
- AP Chinese Language and Culture

### 24. Approval of Second Reading of Policies

Recommend Board approval of second reading of the policies listed below:

- Policy and Regulation # 0143.2 High School Student Representative to the Board of Education (Revised/Mandated)
- Policy # 0163 Quorum (Revised/Recommended)
- Policy #1511 Board of Education Website Accessibility (Revised/Mandated)
- Policy # 2415 Every Student Succeeds Act (Revised/Mandated)
- Policy # 3216 Dress and Grooming Teaching Staff (Revised/Recommended)
- Policy # 4216 Dress and Grooming Support Staff (New/Recommended)
- Policy # 5517 School District-Issued Student Identification Cards -(Revised/Mandated)
- Policy & Regulation # 2432 School Sponsored Publications (ABOLISHED)
- Policy #5722 –Student Journalism (New/Mandated)
- Policy & Regulation # 5513 Care of School Property (Revised/Mandated)
- Policy 3270 Professional Responsibilities (Revised/ Recommended)
- Regulation 3270 Lesson Plans and Plan Books (Revised/ Recommended)
- 11. Motion to Approve Recommendations
- 12. Approval Vote
- 13. Discussion Items
- 14. Public Comment Any School Related Topic
- 15. Executive Session
  - Student Matters
  - Personnel
  - Attorney/Client Privilege
- WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., (the "Act") provides that the Rumson-Fair Haven Board of Education may hold an "Executive Session" from which the public is excluded to discuss matters that are one of the nine (9) subject matters listed Section 12(b) of the Act; and
- **WHEREAS**, it is recommended by the Business Administrator that the Rumson-Fair Haven Board of Education go into Executive Session on September 27, 2022 to discuss matters that are permissible for discussion in Executive Session; and
- **WHEREAS**, the length of the Executive Session is estimated to be 45 minutes after which the public meeting of the Board may reconvene and proceed with business; and
- **WHEREAS**, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

**NOW, THEREFORE, BE IT RESOLVED** by the Rumson-Fair Haven Board of Education that the Board shall go into Executive Session to discuss the following items:

# ITEMS DISCUSSED IN EXECUTIVE SESSION MAY RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.

- 16. Reconvene Public Session
- 17. Superintendent's Additional Action Items
- 18. Motion to Approve Recommendations
- 19. Other Business
- 20. Unfinished Business
- 21. Adjournment

### Communicating With the Board of Education

The Rumson-Fair Haven Board of Education meets in public session twice each month, usually on the second and third Tuesdays, beginning at 7:00 p.m. in the Library of the high school. The Board of Education welcomes comments and suggestions from the residents of Fair Haven and Rumson. To that end, provision is made for public discussion at each meeting.

There are two ways in which an individual or group may address the Board directly in person. The request should be made in advance to be recognized during the first Public Discussion session of the meeting. The request should be made to the office of the Superintendent of Schools by Noon on Friday preceding the meeting. The request should identify the name of the individual or group and the topic of the comments. The phone number of the Superintendent is 732-842-1597, extension 550.

The second way is to be recognized during one of the two Public Discussion sessions included on the agenda for the meeting. The first session occurs prior to Board votes on action items. Remarks during that session are restricted to topics included on the printed agenda, unless a request to be recognized was made as described above. The second session occurs near the end of the meeting, and any topic may be addressed.

Each session is limited to 30 minutes. Any one person may address the Board for a maximum of 5 minutes. Once a particular topic has been addressed by a member of the public, subsequent comments on that same topic by other people is limited to a maximum of 2 minutes. Citizens who have spoken once during the session will be recognized a second time only after all others have been heard a first time. Speakers are required to state their names and addresses.

These guidelines have been established in order to permit public input, while permitting the Board of Education to conduct its business in a reasonable amount of time. As always the Board welcomes public input in the form of letters addressed to the Superintendent of Schools, 74 Ridge Road, Rumson, NJ 07760.

# RUMSON-FAIR HAVEN REGIONAL HIGH SCHOOL ATTACHMENT A 2022 FALL COACHING STAFF

<u>FOOT</u>	BALL - GROUP I	POSITION S	TEP	SALARY
1	Jeremy Schulte	Head Coach	7	\$9,231
2	John Bellavance	Assistant Coach	7	\$6,646
3	John Corneliusen	Assistant Coach	7	\$6,646
4	Gerard Gagliano	Assistant Coach	7	\$6,646
5	Glenn Grainger	Assistant Coach	7	\$6,646
6	Randy Kalman	Assistant Coach	7	\$6,646
7	Joseph Murphy	Assistant Coach	7	\$6,646
8	Christopher Quinn	Assistant Coach	7	\$6,646
9	Gerald Schulte	Assistant Coach	7	\$6,646
BOYS	SOCCER - GROUP III			
10	Jeffrey Soares	Head Coach	6	\$7,314
11	Kevin Burke	Assistant Coach	5	\$5,238
12	Kenneth Santos	Assistant Coach	7	\$5,954
GIRL	S SOCCER - GROUP III			
13	Megan Rizzitello	Head Coach	7	\$7,929
14	Jeffrey Herkimer	Assistant Coach	7L	\$6,254
15	Melissa Maguire	Assistant Coach	7	\$5,954
16	Rachel Marino	Assistant Coach	5	\$5,238
FIELD	HOCKEY - GROUP - II	I		
17	Kelly Ridolfi	Head Coach	1	\$4,894
18	Shannon Connelly	Assistant Coach	1	\$3,906
19	Krista Portelli	Assistant Coach	4	\$4,866
VOLL	EYBALL - GROUP III			
20	Calvin Williams	Head Coach	7	\$7,929
21	Mackenzie Hargrove	Assistant Coach	1	\$3,906
22	Aaron Rogers	Assistant Coach	2	\$4,091
23	Susan Schuld	Assistant Coach	1	\$3,906
CROS	S COUNTRY - GROUP I	V		
24	Timothy McLoone	Head Coach	7	\$5,663
25	Michael Haughwout	Assistant Coach	5	\$3,802
26	Robert Keogh	Assistant Coach	6	\$4,158
27	Molly McBain	Assistant Coach	6	\$4,158
GYMN	NASTICS - GROUP IV			
28	Maura Mills	Head Coach	3	\$4,219
GIRLS	S TENNIS - GROUP IV			
29	Danon Robinson	Head Coach	2	\$3,916
30	Carrie Doremus	Assistant Coach	6	\$4,158
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31	Robert Orrok	Strength & Conditioning	Coach	\$20,500 - Full Year Stipend
32	Robert Orrok	Fall Weight Room Monit	or	\$1,538

	CLUB	Position	NAME	STIPEND
	GROUP I - \$4,638			
1	Tower Players Director / Fall	Director	Kasi Sweeney	\$4,638
2	Tower Players Director / Spring	Director	Kasi Sweeney	\$4,638
3	Yearbook Advisor	Advisor	Mackenzie Hargrove	\$4,638
	GROUP 2 - \$4,554			
4	Junior Class Coordinator	Coordinator	Justin Langlois	\$4,554
5	Key Club	Advisor	Jeremy Schulte	\$4,554
5	Marching Band	Advisor	Sara Marino	\$4,554
7	National Honor Society	Co-Advisor	Julie Brewington	\$2,277
3	National Honor Society	Co-Advisor	Jackie Toner	\$2,277
)	School Musical Pit Director	Director	Amanda Gorfain	\$4,554
10	Senior Class Coordinator	Coordinator	Thomas Colella	\$4,554
11	SGA Advisor	Advisor	Stephanie Pennetti	\$4,554
12	Technical Theater Director - Fall	Director	Matthew Leddin	\$4,554
13	Technical Theater Director - Spring	Director	Matthew Leddin	\$4,554
	GROUP 3 - \$3,017			
14	Art/Photography Club	Advisor	Kristen Lanfrank	\$3,017
15	Character Education	Advisor	Alyssa Trocchia	\$3,017
16	Cheerleader Advisor - Fall	Advisor	Jessica Bellavance	\$3,017
17	Color Guard Advisor	Advisor	Rebecca Olivero	\$3,017
18	Dance Club Advisor - Fall	Advisor	Taylor Bartel	\$3,017
19				\$3,017
20				\$3,017
21				\$3,017
22	Freshmen Class Coordinator	Coordinator	Alyssa Trocchia	\$3,017
23				\$3,017
24	Habitat for Humanity	Advisor	Kristen DeMeter	\$3,017
25	Peer Leadership	Advisor	Alyssa Trocchia	\$3,017
26	Sophomore Class Coordinator	Coordinator	Tara Flynn	\$3,017
27	Spectrum	Advisor	Kate Okeson	\$3,017
	GROUP 4 - \$2,240			
28	Broadcasting Club	Advisor	Jeff Herkimer	\$2,240
29	Cheerleader Advisor - Winter	Advisor	Jessica Bellavance	\$2,240
30	Cheerleader Assistant - Fall		Meagan Springsteen	\$2,240
31	Chess Club Advisor	Advisor	Justin Langlois	\$2,240
32	Chinese Honor Society Advisor	Advisor		
33	Cooking Club	Co-Advisor	Cassie Fallon	\$1,120
34	Cooking Club	Co-Advisor	Maryanne Furey	\$1,120
35	Dance Club Advisor - Winter	Advisor	Taylor Bartel	\$2,240
36	Environmental Club Advisor	Advisor	Michael Haughwout	\$2,240
37	Euro Challenge Advisor	Advisor	Stephanie Pennetti	\$2,240
38	Fed Challenge Advisor	Advisor	Stephanie Pennetti	\$2,240
39	French Honor Society Advisor	Advisor	Martin Januario	\$2,240

# RUMSON-FAIR HAVEN REGIONAL HIGH SCHOOL ATTACHMENT B 2022 - 2023 ADVISORS

40	Global Impact Club Advisor	Advisor	Susan Schuld	\$2,240
41	Health Career Club Advisor	Advisor	Lauren Butler	\$2,240
42	International Club Advisor	Advisor	Krishna Kanuga	\$2,240
43	Jazz Ensemble Advisor	Advisor	Zach Lorelli	\$2,240
44	Math Honor Society Advisor	Advisor	Kristen DeMeter	\$2,240
45	Mock Trial Advisor	Advisor	Stephanie Pennetti	\$2,240
46	Science National Honor Society	Co-Advisor	Alexandra Chiodi	\$1,120
47	Science National Honor Society	Co-Advisor	Michael Haughwout	\$1,120
48	STEM Club Advisor	Advisor	Valerie Kilar	\$2,240
49	Spanish Honor Society Advisor	Advisor	Christina Gauss	\$2,240
50	Tower Players Assistant Director -	Fa Asst. Director		\$2,240
51	Tower Players Assistant Director -	Sp Asst. Director		\$2,240
52	Tower Singers	Advisor	Kathryne Singleton	\$2,240
53	Tri-M Music Honor Society	Advisor	Zach Lorelli	\$2,240
	GROUP 5 - \$1,561			
54	Choreographer - Fall	Advisor	Donna Battaglia	\$1,561
55	Choreographer - Spring	Advisor	Donna Battaglia	\$1,561
	GROUP 6 - \$1,518			
56	Book Club	Advisor	Lauren Grumbach	\$1,518
57	Computer Programming Club	Advisor	Jeffrey Herkimer	\$1,518
58	English Honor Society	Advisor	Thomas Colella	\$1,518
59	Ethics Club	Advisor	Justin Langlois	\$1,518
60	Fashion Club	Advisor	Kristen Lanfrank	\$1,518
61	Film Club	Advisor	Lauren Grumbach	\$1,518
62	Math League Advisor	Advisor	Lindsay Deremiah	\$1,518
63				\$1,518
64	National Art Honor Society	Advisor	Kristen Lanfrank	\$1,518
65	Paws & Claws Advisor	Advisor	Jessica Mentzel	\$1,518
66	Play Production Coordinator	Advisor	Sue Wankel	\$1,518
67	Psychology Club	Advisor	Kali Lerner	\$1,518
68	Science League Advisor	Advisor	Val Kilar	\$1,518
69	Social Studies Honor Society	Advisor	Thomas Colella	\$1,518
70	Storytelling Club Advisor	Advisor	Christina Gauss	\$1,518
71	Veteran Appreciation Club	Advisor	Eric Zullo	\$1,518
72	Webmaster	Webmaster	Jeff Herkimer	\$1,518